



UNION JOB DESCRIPTION

JD5697

JOB TITLE:	Licensed Practical Nurse - GI Endoscopy / Ambulatory Care	JOB DESCRIPTION NO.:	5697
CLASSIFICATION:	Licensed Practical Nurse I - Direct Care	GRID/PAY LEVEL:	NL1
COLLECTIVE AGREEMENT:	Nurses Bargaining Association	HSCIS NO.:	26007
UNION:	BCNU	JOB/CLASS CODE:	80333
PROGRAM/DEPARTMENT:	Endoscopy; Ambulatory Care	BENCHMARKS (If Applicable):	
REPORTING TO:	Manager or designate		
FACILITY/SITE:	Royal Jubilee Hospital; Victoria General Hospital; South Island Surgical Centre; Nanaimo Regional General Hospital; Comox Valley Hospital; Campbell River & District General Hospital; Saanich Peninsula Hospital		

JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Under the direction of the Manager or designate the LPN practices to full scope as per the Standards of Practice outlined by the British Columbia College of Nurses and Midwives (BCCNM), as well as within a client and family-centered care model approach. Working in collaboration with the multidisciplinary team, the LPN performs assessments, plans, implements and provides personal and nursing care to clients, according to organizational policies, procedures, standards, and unit specific protocols. The scope or extent of the skills that the LPN performs varies according to the predictability of the outcome for a given client population.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. Assesses and monitors client and family's actual and potential strengths and limitations including physiological, psychological, socio-cultural, and spiritual needs. Where appropriate, encourages client participation in activities of daily living. Establishes and maintains a therapeutic relationship with the client and significant others using interpersonal and interviewing techniques ensuring client choice and autonomy in decision-making and care planning.
2. Contributes to the development and ongoing changes to the individualized plan of care, including attending and providing input into multidisciplinary care planning meetings and family conferences. Advocates for the interest of the client and family.
3. Administers oral, subcutaneous, and intramuscular medications in accordance with organizational and pharmaceutical policies and procedures.
4. Performs peripheral intravenous (IV) catheter insertion, provides maintenance of IV infusions by assessing the catheter insertion site and monitoring flow rate, and discontinues IV access, as per physician orders.

5. Performs nursing procedures and interventions and monitors and evaluates the effectiveness of the procedures and interventions. Procedures include head to toe assessments, airway management, nutrition management, infusion management, catheterizations, applying and changing simple sterile and/or nonsterile dressings, colostomy care and irrigation, taking/recording blood pressures, administering suppositories and enemas, taking/recording temperature, pulse and respiration; records observations and reports problems and/or changes to designated nursing staff. Performs unit specific nursing procedures and interventions as required.
6. Performs technical skills and physician support within the procedure room, in a Team Nursing Approach, upon completion of formal post-basic education and training.
7. Communicates the client's condition and changes to the designated RN/RPN.
8. Provides personal care to client including assisting with bathing, dressing, care of skin and hair; changing beds, and assisting with toileting needs.
9. Performs admissions, discharges, and transfers of clients according to facility operating policies and procedures.
10. Documents and updates all relevant information about care and procedures to achieve client safety and comfort according to unit specific policy and procedure.
11. Performs related clerical duties such as answering the telephone, making appointments, ordering supplies, and initiating diagnostic requisitions.
12. Assists in the orientation and sharing information with new staff, students, and other members of the multidisciplinary team.
13. Participates in continuous quality improvement and program evaluation activities, education sessions, team conferences, meetings, and committees.
14. Maintains a safe environment for clients, family, and staff, through:
 - Accident prevention,
 - Knowledge of emergency procedures and regulations
 - Using skills, physical facilities, supplies and equipment safely and appropriately, and
 - Practicing infection control procedures.
15. Participates and attends in-service and other educational programs as required. Identifies learning goals and maintains and updates current clinical competence and knowledge within area of practice.
16. Performs other related duties as assigned.

QUALIFICATIONS:

Education, Training And Experience

Graduation from a recognized program for Practical Nurses and current full practicing licensure with the BCCNM. Advanced preparation in the clinical specialty of the assigned area as required by the position:

- Minor Procedures Clinic - completion of recognized post-basic education in perioperative nursing, or an equivalent combination of education, training, and experience. Recent related ambulatory care or perioperative unit experience which includes experience in minor surgical, oncology, and/or medical specialty clinics in an acute care facility.
- Current CPR certification required.

Skills And Abilities

- Ability to communicate effectively, both verbally and in writing.
- Ability to deal with others effectively.
- Ability to organize work.
- Ability to operate related equipment.

- Physical ability to carry out the duties of the position.