NON-CONTRACT ROLE DESCRIPTION

JD5618

ROLE TITLE:	Network and Business Integration Specialist	**ROLE DESCRIPTION NO.:**	5618
DEPARTMENT:	Information Management/Information Technology	**HEABC REFERENCE NO.:**	18721757
REPORTING TO:	Senior Manager or Designate	**HSCIS CODE:**	05050
CLASSIFICATION:	NCEM/Range 8	**JOB CODE:**	91688

ROLE SUMMARY

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Senior Manager (or Designate) the Network and Business Integration Specialist plays a crucial role in managing network projects and conducting business analysis to align IT solutions with business strategies. This individual bridges the gap between IT and business needs, ensuring projects deliver value and meet partner requirements.

DUTIES AND RESPONSIBILITIES:

1. Lead planning, execution, and completion of network projects within budget and deadlines, including resource coordination and third-party management.

2. Perform business analysis to identify needs, determine solutions, and facilitate effective technology strategies.

3. Collaborate with senior management to define project scope, goals, and deliverables, supporting business goals with partner collaboration.

4. Oversees and facilitates formalized integration methodologies, including building and maintaining database of technology integration projects, details related to business development and strategic deliverables.

5. Negotiate contracts, liaise with vendors, and ensure favorable terms. Responsible for communication to both internal and external parties impacted by shifts in vendors and/or vendor resources.

6. Monitor project progress, manage scope changes, and report to partners. Expected to ensure documentation is accessible to Network project partners.

7. Works with stakeholders at all levels. Communicates with staff and management, consultants, vendors and other external health authorities and agencies to facilitate consensus, consult, negotiate and share information.

8. Develop and deliver project documentation and presentations.

9. Leads Analysis, documentation prioritization, and alignment of requests. In turn, provides consultation, vision and leadership in the analysis, feasibility and implementation.

10. Adhere to budgetary guidelines and maintain quality and safety standards.

11. Conduct risk management to minimize project risks.

12. Evaluate project outcomes, report on results, and strategize for continuous improvement.

13. Perform other duties as assigned.

QUALIFICATIONS:

Education, Training And Experience

A level of education, training and experience equivalent to a degree in Computer Science, Business Administration, or related field and seven (7) years' relevant experience or an equivalent combination, including significant network project oversight, previous history liaising with partners, and a competency in business analysis.

Skills And Abilities

- Demonstrated ability to work and communicate effectively within a dynamic environment
- Demonstrated knowledge of change management and corporate information system
- Demonstrated ability to work and communicate effectively within a dynamic environment
- Demonstrated ability to coordinate, communicate, and implement
- Proficiency in managing large diverse technology projects
- Exceptional analytical, strategic thinking, and problem-solving skills
- Proficient in project management software and tools
- Strong Leadership, team-building and negotiation skills