



NON-CONTRACT ROLE DESCRIPTION

JD5387

ROLE TITLE:	Occupational Hygienist FMO	ROLE DESCRIPTION NO.:	5387
DEPARTMENT:	Facilities Maintenance & Operations	HEABC REFERENCE NO.:	18721688
REPORTING TO:	Manager, Industrial Hygiene & Environment	HSCIS CODE:	03099
CLASSIFICATION:	NCEC/Range 7	JOB CODE:	91581

ROLE SUMMARY

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Manager of Industrial Hygiene and Environment, the Occupational Hygienist FMO is responsible for implementing the Occupational Hygiene Program and its safety services to Facilities Maintenance & Operations (FMO) in compliance with existing federal, provincial and WorkSafe BC regulations and applicable CSA Standards, Island Health Policy and FMO SPPs (standards, practices and protocols). The Occupational Hygienist will implement Industrial Hygiene and Health and Safety to the FMO Operations for all Regional FMO staff. The Occupational Hygienist will manage and implement Operations related to WorkSafe and hazardous material abatement, Health and Safety projects and implementing the Occupational Health and Safety program for FMO, for WorkSafe compliance including directing staff either through the team's industrial hygienist or an appropriate FMO supervisor or Facility Manager.

Travel is a requirement of this position. Transportation arrangements must meet the operational requirements of the Vancouver Island Health Authority in accordance with the service assignment.

DUTIES AND RESPONSIBILITIES:

1. Implements and develops industrial hygiene/safety programs, such as related risk assessments, asbestos management and abatement, dust control work procedures, equipment lockout, confined space, indoor air quality complaint investigation etc., that meet organizational needs for safe work practices, protocols, procedures and working environments. Implements and provides training to all FMO staff and industrial hygienists in health and safety on an annual basis and maintains training records throughout FMO.
2. Manages the asbestos inventories and electronic database, i.e. FMO maintenance computerized management system HMIS and maintains all hazardous material work. Inputs all sampling results and manages the labelling program for all surveyed buildings.
3. Develops and implements the submission of Notice of Project forms for all FMO asbestos and lead work to WorkSafe BC along with detailed written work procedures and further develops and implements special projects related to hazardous material abatement, including the direction of staff through supervision and/or through an appropriate FMO Supervisor or project construction manager.
4. Manages and implements Multi-Disciplinary-Teams, e.g. Regional and Portfolio Infection Control - MDT's and project specific MDT's as required and oversees the Occupational Health and Safety, Infection Prevention and Control and other departments as required.
5. Implements daily objectives for industrial hygiene and safety, specifically to meet risks associated with FMO staff and Contractors are exposed to, and protect staff, patients and others from the activities of FMO.

6. Delivers and implements regional FMO industrial hygiene and safety education and training programs including use of personal protective equipment, safe work procedures dealing with risks such as asbestos, lead, mould, dust control issues, confined spaces, etc.
7. Manages any environmental sampling, maintenance and calibration of sewer discharge equipment as required for CRD compliance, and troubleshoots any technical difficulties with Industrial Hygiene and Environment. Monitors all FMO construction projects to ensure compliance with WorkSafe BC and other safety regulations and CSA Standards.
8. Implements and manages all annual FMO Hearing Tests. Coordinates with Island Health Occupational Health & Safety for individual hearing loss situations as required and with FMO Business Application Specialist to record Industrial Hygiene data and integrate into the department software management system.
9. Manages and implements the annual PAO (formerly DOP) testing on negative air units and vacuums. Works with FMO Stores to coordinate and maintain this equipment and conducts drop in visits on FMO staff and Contractors to and audit and document work practices.
10. Conducts, manages and develops fit testing and instruction of respirator use and care and works with FMO Managers and supervisors, Industrial Hygiene to develop SOPs for spill response.
11. Develops, implements and evaluates occupational hygiene-related instructional programs and training materials for managers, supervisors and staff. Rolls out the training program in FMO.
12. Consults with and/or advises members of the FMO department managers, supervisors and staff on the interpretation and application of applicable occupational health & safety regulations and standards of practice, appropriate intervention and/or prevention measures, and methods to report and record occupational hygiene issues. Gathers and evaluates best practice as it pertains to occupational hygiene programs and services in FMO.
13. Conducts initial and ongoing exposure monitoring to quantify exposures. Advises on effective control measures to limit worker exposures through the hierarchy of controls such as elimination, substitution, engineering, administrative and personal protective methods and manages the role out of the FMO Hazard Assessment Program, highlighting activities, hazards and controls needed in reducing risk.
14. Develops and maintains a detailed database to capture and organize exposure and to provide statistical data for research studies for ongoing sustainability of FMO programs. Prepares and develops relevant reports & recommendations.
15. Provides guidance and implements design of new construction and/or renovation projects, major changes in work practices and selection of new equipment in accordance with occupational hygiene regulations and standards of practice and in collaboration with relevant departments and user groups.
16. Manages the First Aid program as required and represents the department on selected internal and external committees.
17. Performs other duties as required.

QUALIFICATIONS:

Education, Training And Experience

A Master of Science degree in a relevant discipline or a relevant Professional Designation e.g. CRSP, plus 5 years of related experience in Industrial Hygiene.

Comprehensive knowledge of federal, provincial and WorkSafe B.C. safety regulations.

Experience with training staff in Industrial Hygiene practices in a health care system.

Valid BC Driver's License.

Skills And Abilities

- Demonstrated oral communication and active listening skills.
- Ability to establish and maintain effective working relationships.

- Effective organizational, administrative and program development skills.
- Proven technical ability with instrumentation and troubleshooting sampling equipment.
- Recordkeeping and database skills and knowledge of database applications.
- Strong computer and word-processing skills and knowledge of applications such as MS Word, Excel, and Project.
- Strong written skills; ability to write assessments, reports, SOPs, SWPs etc.
- Ability to operate related Industrial Hygiene equipment. Some lifting of equipment as required.