



## UNION JOB DESCRIPTION

**JD5047**

<b>JOB TITLE:</b>	Social Worker	<b>JOB DESCRIPTION NO.:</b>	5047
<b>CLASSIFICATION:</b>	Social Worker P1	<b>GRID/PAY LEVEL:</b>	H-I-P1
<b>COLLECTIVE AGREEMENT:</b>	Health Science Professionals	<b>HSCIS NO.:</b>	50901
<b>UNION:</b>	BCGEU	<b>JOB/CLASS CODE:</b>	50901
<b>PROGRAM/DEPARTMENT:</b>	Mental Health & Substance Use	<b>BENCHMARKS (If Applicable):</b>	
<b>REPORTING TO:</b>	Coordinator, Cowichan Lodge - Adult Tertiary		
<b>FACILITY/SITE:</b>	Cowichan Lodge		

### JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Coordinator, Cowichan Lodge - Adult Tertiary and working as part of a multidisciplinary team, the Social Worker provides assessment, treatment, case management and mental health support services for clients. Responsibilities include conducting assessments and providing recommendations for clients' continuum of care for successful transition through program options, educating others regarding mental health issues and participating in staff education regarding government programs, community agencies and services/resources available for people with mental health issues.

Travel may be a requirement of this position. Transportation arrangements must meet the operational requirements of the Vancouver Island Health Authority in accordance with the service assignment and may require the use of a personal vehicle.

### TYPICAL DUTIES AND RESPONSIBILITIES:

1. Using clinical knowledge, participates in initial psychosocial assessment of clients including identifying client support needs through the continuum of care, providing recommendations and participating in the Tertiary Access committee for client intake.
2. Provides assessments of social, financial and cultural client needs presenting barriers to recovery and adaptation.
3. Coordinates designated agency investigations and responds to community and internal referrals around abuse/neglect; developing support and assistance plans for vulnerable adults and their support persons; and maintaining confidential records of reports and investigations of abuse/neglect.
4. Determines if an adult is (in)capable of giving consent to health care: obtains substitute consent from a temporary substitute decision maker (TSDM); determines whether a TSDM is acting in accordance with their duties; develops plans for minor health care and provides triage, preliminary examinations, treatment for health care in accordance with the Health Care (Consent) and Care Facilities (Admissions) Act.
5. As part of the multidisciplinary care team, develops and implements the psychiatric rehabilitation program structure including, drafting guidelines/procedures, and reviewing and evaluating program structure.

6. Collaborates as part of the multidisciplinary team to develop rehabilitation plans for clients including conducting assessments and implementing rehabilitation plans to facilitate clients' transition through the Cowichan Lodge- Adult Tertiary rehabilitation program into the community, providing treatment, case management and mental health support services for clients.
7. As part of the multidisciplinary team, identifies client's needs for future accommodation, social and financial resources including organizing and providing support services to clients in their transition through the Cowichan Lodge - Adult Tertiary rehabilitation programs and into the community. Collaborates with community partners such as advocacy groups, government and social agencies to arrange access to services for transitioning clients.
8. Provides and facilitates services that are continuous in all phases of care, treatment and support by Participating in facility discharge planning as required for the purpose of compiling joint assessments and planning care/treatment for clients.
9. Provides information on mental illness and rehabilitation plans to caregivers, family members and other clinicians including developing informational materials and evaluating and revising materials.
10. Documents information including clinical data, assessment information, treatment plans, progress reports and care plans manually and/or electronically.
11. Provides day-to-day clinical guidance to Mental Health Workers as it relates to the social aspects of a client care plan.
12. Provides orientation and guidance to new staff. Contributes to the practicum experience of students by providing instruction and/or supervision, evaluation and feedback on student progress.
13. Maintains and updates knowledge in Social Work through methods such as reviewing literature, consultation with other professionals and attendance at relevant education programs and requested and approved in order to contribute to the continuing improvement of care.
14. Participates in continuous quality improvement/quality assurance activities through methods such as evaluation and measurement of outcomes of programs/care, follow-up of unusual occurrences, identification and participation in research studies and contribution to the identification of new policies and best practices for the profession and the organization.
15. Performs other related duties as assigned.

## **QUALIFICATIONS:**

### **Education, Training And Experience**

Bachelor's Degree in Social Work from an accredited university. Current full registration with the British Columbia College of Social Workers. Three (3) years of recent related experience including a minimum of two (2) years working with adults with serious and persistent mental illness and related issues or an equivalent combination of education, training and experience.

Valid BC Driver's License.

### **Skills And Abilities**

- Ability to communicate effectively verbally and in writing including interviewing, interpersonal and leadership skills and problem-solving ability and conflict resolution skills.
- Ability to work independently, organize workload, establish priorities and show initiative and creativity in clinical practice.
- Ability to exercise sound judgment, decision-making and problem solving.
- Ability to work effectively as part of an inter-disciplinary team.
- Ability to establish relationships with internal and external contacts.
- Knowledge of community dynamics, agencies and resources.

- Ability to deal with others effectively.
- Ability to operate related equipment including word processing equipment.
- Ability to teach and conduct presentations.
- Ability to demonstrate sound professional judgment, empathy, tact and integrity and the ability to respect client's rights, values and preferences including multi-cultural issues.
- Physical ability to perform the duties of the position.