



UNION JOB DESCRIPTION

JD4924

JOB TITLE:	Child & Family Services Consultant	JOB DESCRIPTION NO.:	4924
CLASSIFICATION:	Disciplines Allied to Social Work P1	GRID/PAY LEVEL:	H-I-P1
COLLECTIVE AGREEMENT:	Health Science Professionals	HSCIS NO.:	50001
UNION:	BCGEU	JOB/CLASS CODE:	50001
PROGRAM/DEPARTMENT:	Primary Health Care, Population & Family Health/ Child, Youth & Family; Community Health	BENCHMARKS (If Applicable):	
REPORTING TO:	Manager or designate		
FACILITY/SITE:	VIHA: CI - Nanaimo, Duncan, Port Alberni, Parksville		

JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of Island Health (Vancouver Island Health Authority), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Manager or designate, the Child & Family Services Consultant provides and coordinates the delivery of parent support services in a community-based outreach program; works in the community setting and clients' homes; facilitates education/support/skill development groups; provides direct and indirect screening, assessment, and supports for children, youth, and families experiencing social, behavioral, and/or emotional challenges.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. Provides and coordinates the delivery of quality client-centered Child & Family Services by:

- Collaborating with partners and the multidisciplinary team to develop and deliver education, support, and skill development to children, parents and caregivers
- Participating in program planning and establishing service priorities with team members
- Advocating for policies and processes that will meet the needs of children, youth, and families
- Coordinating and liaising with other community providers of services to children, families and caregivers
- Scheduling and participating in case conferences, ensuring plans of care are effective in meeting established goals;
- Establishing and implementing Child & Family Services procedures and integrating with other Child, Youth & Family Community Health Services

2. Assesses the needs and capacities of children and their caregivers/families. In consultation with the multi-disciplinary team, establishes and implements a client-centered plan of care to meet the clients' social, emotional and developmental needs.

3. Provides assessment, screening, child management and parent training, and coaching for interpersonal skills, behaviour modification, conflict resolution, communication, and problem solving.

4. Provides therapeutic counseling, support and guidance to families by facilitating positive family communication and relationships. Assists families to make positive changes and develop competency in solving problems related to family functioning.

5. Provides brief therapeutic interventions, stabilization and community-based referrals.
6. Promotes social inclusion of children and their families, by planning and providing interventions and processes that support the development of capacity for parents, children, and families.
7. Arranges or may provide transportation to clients experiencing challenges in accessing programs and services.
8. Documents service provided and provides written reports in accordance with established policies, standards, guidelines, and procedures.
9. Participates in staff meetings, case conferences, quality improvement initiative committees and in-services. Maintains up-to-date knowledge through involvement in appropriate work-related continuing education as required by the employer.
10. Contributes to the practical experience of students by providing supervision, clinical education, and guidance; provides feedback on their performance.
11. Assists clients and caregivers/families to access and utilize a range of services and supports.
12. Participates in ongoing program modification and development to ensure that client and community needs are addressed, methods may include client surveys, individual interviews, and logic model reviews; carries out quality assurance activities and projects.
13. Maintains program equipment, supplies, and a safe work environment.
14. Updates clinical records, data, reports, statistics and related correspondence using a computer.
15. Represents and coordinates Child & Family Services within the multidisciplinary team and on various VIHA and community committees as required.
16. Performs other related duties as required.

QUALIFICATIONS:

Education, Training And Experience

Bachelor's degree in Child and Youth Care or in a field related to the growth and development of children, adolescents and families. One (1) year related experience. Current Level "C" Basic Life Saving Certificate. Knowledge of available programs and services and applicable legislation. Travel is a requirement of this job. Travel arrangements must meet the requirements of the program.

Skills And Abilities

- Demonstrates leadership
- Uses consensus building, de-escalation, problem-solving and conflict resolution
- Works effectively with a wide range of community and facility contacts, including patients/clients, families, VIHA employees, physicians, community and public agencies
- Uses judgment, observation, and assessment skills
- Fosters and promotes public relations
- Assigns and delegates work appropriately
- Physically and emotionally able to carry out the duties of the position
- Communicates effectively verbally and in writing
- Teaches child management and parenting skills individually and within a group setting
- Works independently demonstrating initiative and with limited supervision
- Promotes positive change and independence
- Operates related equipment including a computer.

- Keyboard 30 wpm.