



UNION JOB DESCRIPTION

JD4131

JOB TITLE:	Shift Engineer 5/ Maintenance Worker 5	JOB DESCRIPTION NO.:	F.CI.13001.004
CLASSIFICATION:	Power Engineer 5 ; Maintenance Worker V ; Groundskeeper 3	GRID/PAY LEVEL:	F MA17
COLLECTIVE AGREEMENT:	Facilities Subsector	HSCIS NO.:	13001; 13107; 13203
UNION:	HEU	JOB/CLASS CODE:	13001
PROGRAM/DEPARTMENT:	Facilities Maintenance and Operations	BENCHMARKS (If Applicable):	13001; 13107; 13203
REPORTING TO:	Manager or designate		
FACILITY/SITE:	Tofino General Hospital, Trillium Lodge, Eagle Park, Oceanside Health Centre		

JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of Island Health (Vancouver Island Health Authority), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Manager or designate, operates, maintains, and repairs building systems and equipment.

Performs trade duties approaching the journeyman level in one or a variety of construction trade areas. Works on building demolition, renovation, and construction tasks, and may be used for building system operation and/or maintenance. Carries out related administrative duties and may supervise designated staff.

Follows applicable organization policies, procedures and standards.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. Operates and maintains boilers, HVAC and other related building systems and equipment as necessary, including starting and stopping equipment, reading meters and gauges, and manipulating system controls and valves. Troubleshoots and repairs systems as required.
2. Performs preventative and demand maintenance on steam and hot water boilers and heating, ventilating and air conditioning systems by lubricating, repairing, replacing or installing equipment and/or parts such as pumps, fans, air compressors, heaters, refractories, pneumatic systems, valves bearings and seals.
3. Performs maintenance on equipment and appliances, such as sterilizers, washers, dryers, wheelchairs, beds and carts by disassembling, cleaning, oiling, greasing, replacing broken or worn parts, such as filters, bearings, seals, shafts, and reassembling equipment as required.
4. Performs mechanical and electrical troubleshooting and repairs on systems, such as heating and air handling, including disassembling, testing and remaking electrical connections, cleaning, lubricating and repairs or replacing parts, changing seals and bearings, and reassembling. Replaces light bulbs and fluorescent tubes.
5. Installs and repairs plumbing fixtures and systems such as taps, sinks and toilets, including extending and/or changing water supplies and waste lines.

6. Constructs items such as walls, doors, floors, ceilings and windows by framing, applying finishing materials such as fasteners, drywall, paneling, floor and ceiling coverings, filler, paint and other covering materials and constructs furniture such as desks and tables. Transports and moves heavy furniture and/or equipment manually or by using various aides such as dollies or carts.
7. Maintains records of work completed and time expended, including periodic maintenance schedules and repairs. Maintains daily equipment and project records, forwarding information to the clerk in accordance with established procedures. Provides written reports to the Manager or designate regularly or as required.
8. Maintains lawns, hedges, trees, flowerbeds, roadways, sidewalks and courtyards; cleans storm sewers; performs maintenance and lubrication on garden tools and equipment. Maintains and repairs irrigation systems.
9. Clears snow from walkways and building entrances. Cleans roofs, gutters and drains. Picks up garbage as required.
10. Maintains materials, supplies, tools and equipment. Uses and handles a variety of supplies and materials in accordance with Workplace Hazardous Materials Information System (WHMIS) regulations.
11. Prepares and submits purchase orders for repairs, parts and supplies in accordance with FMO Purchasing Policy. Follows up with suppliers to resolve problems. Monitors expenditures and makes recommendations regarding budget for assigned areas.
12. Oversees day to day operations and provides directions to designated staff as required by coordinating work assignments, and ensuring completion of work assignments, supervises staff as required.
13. Answers service and emergency calls for systems such as fire, medical air, vacuum, medical gasses, heliport, ice and snow removal, electric power back up, heating, communications and various security systems and procedures. Assesses need and assists in the safe resumption of operations, calling in appropriate person as necessary in accordance with established procedures.
14. Ensures compliance with various codes and regulations applying to power engineering by providing direction in relation to plant safety to all persons working within the power plant.
15. Ensures a safe and healthy working environment by observing universal (standard) precautions and infection control procedures; removing obvious hazards; reporting faulty equipment, accidents, injuries and near misses; and adhering to and enforcing rules regarding safety.
16. Complies with departmental safety routines, policies, standards, operational procedures, Worksafe BC regulations and attends departmental safety training and orientation on a regular scheduled basis. Ensures safety practices and procedures are adhered to.
17. Operates a motor vehicle to drive to Island Health sites to receive training or orientation or perform preventative, demand, project and other work related related duties or assist other maintenance staff and/or provide guidance to staff or contractors.
18. Utilizes mobile devices and a personal computer using applications and department specific programs to create and complete related work documents.
19. Works with and handles Hazardous materials as per FMO Policies and Procedures.
20. Performs project work and assists FMO staff or contractors on project related tasks as directed.
21. Performs other related duties as assigned.

QUALIFICATIONS:

Education, Training And Experience

Certificate of competency as a 5th Class Power Engineer with Boiler endorsement recognized by the Province of BC
Two years' recent related experience or an equivalent combination of education, training and experience. Valid Class 5 Vehicle License.

Skills And Abilities

- Communicate effectively, both verbally and in writing.
- Deal with others effectively.
- Physically carry out the duties of the position.
- Organize work.
- Operate related equipment.
- Read and interpret blueprints, drawings and specifications.