



NON-CONTRACT ROLE DESCRIPTION

JD4066

ROLE TITLE:	Manager, Technical Services, GRH/GAMP/OBL/QACCH/MHS	ROLE DESCRIPTION NO.:	01442
DEPARTMENT:	Facilities Maintenance & Operations (FMO)	HEABC REFERENCE NO.:	18721142
REPORTING TO:	Director, Facilities Maintenance & Operations	HSCIS CODE:	03999
CLASSIFICATION:	NCEM/Range 8	JOB CODE:	03999DV

ROLE SUMMARY

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health) patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the Director, Facilities, Maintenance & Operations (FMO), the Manager is responsible for the organization and management of physical plant services which include responsibility for the coordination of trades supervisors and staff, plant operations technical staff, utilities, equipment and systems maintenance. Participates, manages, and provides support to capital maintenance and/or improvement projects. The Manager is responsible for utilities distribution and production, and equipment maintenance program administration. By ensuring technical support services are provided, the Manager also contributes capital planning, project/construction management, capital equipment requests and installation, and long-term capital maintenance planning. The Manager works in conjunction with the Coordinator, Building Fabric & Grounds to meet department goals and objectives.

DUTIES AND RESPONSIBILITIES:

1. Develops, recommends and implements organizational and service objectives for the department in accordance with the Director's and Island Health's delivery plans and philosophy. Monitors and reports on performance against department objectives.
2. Develops and monitors operating budgets for the department. Develops proposals and estimates for capital improvements to the physical plant.
3. Ensures preventive, planned and demand maintenance programs are delivered to meet the needs of FMO and its clients, and complies with all relevant codes and standards for hospital buildings systems and equipment maintenance.
4. Ensures reliability for the delivery/production/distribution of utility services such as power, steam, HVAC, medical gases, fire protection, and domestic water, including data and voice cabling systems, security systems and devices (electrical and electronic), fire detection and alarm systems.
5. Represents Island Health (GRH/GAMP/OBL/QACCH/MHS) as an accredited representative to the BC Safety Authority, as a Chief Power Engineer.
6. Advises and consults with clients on project feasibility, performs needs assessment and develops project descriptions. Liaises, as the FMO representative, with clients, consultants and contractors specific to mechanical and/or electrical stand-alone projects.
7. Provides leadership and direction to a team of FMO trades and technical staff, including contractors, utilizing appropriate supervisors and lead-hands.

8. Plans staffing requirements within budget limitations to ensure appropriate staffing levels to meet demand for service. Ensure selection, promotion, performance appraisal, discipline or termination of staff is conducted in accordance with relevant collective agreements and Island Health policy.
9. Ensures all work practices and staff training is adequate to safely conduct activities required of the department, including WCB regulations. Reviews drawings and specifications of proposed capital improvements to determine their impact on the Physical Plant, and make appropriate recommendations to the Director - FMO and Manager - Design and Construction.
10. Ensures all work within the jurisdiction is performed safely to all specifications, codes and regulations. Manages safety and risk within functional mandate for workers, public and facility performance.
11. Develops conceptual plans and design-intent specifications for utility services within jurisdiction, to meet ongoing and growth needs of programs and buildings. Estimate costs and prepares budgets related to these projects.
12. Responsible for energy management and conservation. Oversees the development, implementation and maintenance of computerized (DDC) building and machinery control systems.
13. Provides technical leadership related to mechanical and electrical systems and equipment, and related construction activities as part of a multi-skill supervisor and management group.
14. Performs other related duties as assigned.

QUALIFICATIONS:

Education, Training And Experience

A level of education, training and experience equivalent to the technologist/degree level in mechanical engineering, power plant engineering, or related technology field; eight (8) years' experience consisting of plant operations and maintenance at the management level, recent hospital plant operations and maintenance experience, energy management experience utilising Building Automation Systems/Direct Digital Control systems for commercial/hospital buildings, mechanical project management experience; minimum of a 3rd class Power Engineering Certificate of competency as recognized by the British Columbia Safety Authority; eligibility for BC registration as a professional engineer or certified engineering technologist (mechanical)

Skills And Abilities

- Coursework in plant or facilities management and sound knowledge of various mechanical, electrical and building trades.
- Demonstrated management and leadership skills.
- Effective communication and interpersonal skills appropriate to working with all levels of medical and hospital personnel.
- Demonstrated ability to utilize current personal computer hardware and software technologies.
- Demonstrated ability and willingness to keep current with industry trends through continuing education.
- Ability to work as a member of the management team.