



## UNION JOB DESCRIPTION

**JD377**

<b>JOB TITLE:</b>	Laundry Worker	<b>JOB DESCRIPTION NO.:</b>	40163
<b>CLASSIFICATION:</b>	Laundry Worker I	<b>GRID/PAY LEVEL:</b>	F 10
<b>COLLECTIVE AGREEMENT:</b>	Facilities Subsector	<b>HSCIS NO.:</b>	12001
<b>UNION:</b>	HEU	<b>JOB/CLASS CODE:</b>	SI: 40163 CNI: 12001
<b>PROGRAM/DEPARTMENT:</b>	General Support Services -Regional Laundry	<b>BENCHMARKS (If Applicable):</b>	12001
<b>REPORTING TO:</b>	Supervisor		
<b>FACILITY/SITE:</b>	VIHA (VGH, Cumberland Laundry)		

### JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient & staff safety is a priority and a responsibility shared by everyone at VIHA; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reports to designated supervisor. Performs various duties required for the processing of hospital linens such as transporting linen, handling, separating, and sorting soiled linens, processing, inspecting, and storing clean linen articles.

### TYPICAL DUTIES AND RESPONSIBILITIES:

1. Unloads carts containing soiled linen from transport truck. Weighs and records weight of soiled linen received in carts and bags for processing.
2. Handles and sorts soiled linen by placing into various laundry hoppers or into the wheeled soiled linen cart, according to the type of linen and the nature of the cleaning required.
3. Operates various laundry equipment such as weigh scale, linen cart dumper, cart washer, and conveyor belt and various linen finishing equipment such as linen feeder-spreader-ironer, roll-up bin, blanket and small-piece linen folder, rotary accumulator, and uniform finishing equipment.
4. Inspects clean linen for quality control purposes and separates stained, torn, and otherwise defective linens for repair, stain treatment, and rewash.
5. Processes clean linen by sorting, feeding linens into ironers, folders, and uniform finishing tunnel and stacking, bulk bagging, or hand folding items.
6. Collects finished linens from rotary accumulator and places on linen carrier shelves.
7. Transports loaded and empty linen carriers to storage areas and to transport truck.
8. Maintains work area by performing light cleaning duties such as waste collection, sweeping, spot washing and spill cleanup, dusting, wiping, and tidying.
9. Performs other related duties as assigned.

### QUALIFICATIONS:

#### Education, Training And Experience

Grade 10 or an equivalent combination of education, training, and experience.

**Skills And Abilities**

- Ability to communicate effectively both verbally and in writing.
- Ability to deal effectively with others.
- Physical ability to carry out the duties of the position.
- Ability to operate related equipment.
- Ability to organize work.