



UNION JOB DESCRIPTION

JD3564

JOB TITLE:	Truck Driver - Laundry	JOB DESCRIPTION NO.:	40585
CLASSIFICATION:	Transportation Attendant III	GRID/PAY LEVEL:	F 14
COLLECTIVE AGREEMENT:	Facilities Subsector	HSCIS NO.:	19003
UNION:	HEU	JOB/CLASS CODE:	SI: 40585 CNI: 19003
PROGRAM/DEPARTMENT:	General Support Services - Regional Laundry	BENCHMARKS (If Applicable):	19003
REPORTING TO:	Lead Hand/Senior Aide Shipper		
FACILITY/SITE:	VIHA (VGH, Cumberland Laundry)		

JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reports to Lead Hand/Senior Aide Shipper. Transports and delivers clean linen and picks up soiled laundry and other items, to and from hospitals, the Laundry, and contracted clients.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. Loads truck with clean linen and carts, delivers linen to hospital locations and contracted clients as per established schedules, or as directed, and unloads clean linen and carts at these locations.
2. Loads truck with soiled laundry and laundry carts at hospital and contracted clients' locations according to established schedules, or as directed, delivers to Laundry, and unloads soiled laundry and carts at Laundry.
3. Picks up and delivers a variety of related items as scheduled.
4. Conducts routine pre/post inspections and travel logs plus related documentation according to established procedures and notifies Lead Hand of any problems. Replenishes fuel and cleans interior and exterior of truck as required.
5. Performs other related duties as assigned by Lead Hand and Senior Aide Shipper.

QUALIFICATIONS:

Education, Training And Experience

Grade 10 or an equivalent combination of education, training, and experience. Class 4 Vehicle Licence (unrestricted) and/or Class 3 Vehicle Licence with Air Brake Endorsement

Skills And Abilities

- Ability to communicate effectively both verbally and in writing.
- Ability to deal with others effectively.
- Physical ability to carry out the duties of the positions.

- Ability to organize work.
- Ability to operate related equipment.