



## UNION JOB DESCRIPTION

JD3005

<b>JOB TITLE:</b>	Bathing Assistant - Adult Day Programs	<b>JOB DESCRIPTION NO.:</b>	40202
<b>CLASSIFICATION:</b>	Nursing Assistant I	<b>GRID/PAY LEVEL:</b>	F 22
<b>COLLECTIVE AGREEMENT:</b>	Facilities Subsector	<b>HSCIS NO.:</b>	15301
<b>UNION:</b>	HEU	<b>JOB/CLASS CODE:</b>	40202
<b>PROGRAM/DEPARTMENT:</b>		<b>BENCHMARKS (If Applicable):</b>	15301
<b>REPORTING TO:</b>	Manager, Community Support		
<b>FACILITY/SITE:</b>	VIHA (Priory)		

### JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority (Island Health) patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Under the direction of the Manager or designate, sets up bathing schedules, performs bathing procedures, and maintains records for each client.

### TYPICAL DUTIES AND RESPONSIBILITIES:

1. Provides personal care to Adult Day Program clients such as bathing, dressing, care of skin, hair and nails, assisting with toilet needs and the maintenance of good hygiene. Reports problems/changes to supervisor.
2. Transports clients utilizing mechanical aids such as wheel chairs and bath lifts.
3. Takes intake information, schedules bath times, records data, and maintains client files.
4. Performs related clerical duties such as typing, answering the telephone, making appointments, and ordering supplies through Stores.
5. Works with volunteers/family members by providing orientation to personal care.
6. Co-ordinates movement and safety of clients from time of arrival to time of departure from the units.
7. Acts as the contact person with families and community agencies such as Handydart, Long Term Care and homemakers to coordinate the bathing schedule between the client's home and the unit.
8. Performs other related duties as assigned.

### QUALIFICATIONS:

#### Education, Training And Experience

Grade 10 plus graduation from a recognized Nursing Assistant Program or equivalent combination of education, training, and experience. Registered with the BC Care Aide registry.

#### Skills And Abilities

- Physical ability to carry out the duties of the position.

- Ability to communicate effectively both verbally and in writing.
- Ability to deal with others effectively.
- Ability to organize work.
- Ability to operate related equipment.
- Ability to type.