



## UNION JOB DESCRIPTION

JD1642

<b>JOB TITLE:</b>	Community Occupational Therapist	<b>JOB DESCRIPTION NO.:</b>	P.CI.38200.003
<b>CLASSIFICATION:</b>	Occupational Therapist P1	<b>GRID/PAY LEVEL:</b>	H-J-P1
<b>COLLECTIVE AGREEMENT:</b>	Health Science Professionals	<b>HSCIS NO.:</b>	38901
<b>UNION:</b>	BCGEU	<b>JOB/CLASS CODE:</b>	38901
<b>PROGRAM/DEPARTMENT:</b>	Home & Community Care	<b>BENCHMARKS (If Applicable):</b>	
<b>REPORTING TO:</b>	Manager		
<b>FACILITY/SITE:</b>	VIHA: CI		

### JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of the Vancouver Island Health Authority, patient safety is a priority and a responsibility shared by everyone at VIHA; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Under the general administrative direction of the Manager, this position provides community based Occupational Therapy services to referred clients; provides consultation for caregivers; and educates clients, caregivers, staff and the community on rehabilitation interventions.

### TYPICAL DUTIES AND RESPONSIBILITIES:

1. Provides professional Occupational Therapy services to referred patients to improve health and quality of life by:

- Assessing individual patients and their environment with respect to physical or functional status and rehabilitation potential;
- Assessing clients' cognitive, perceptual, self-care, physical and leisure status;
- Modifying environmental barriers in the home (ramps, technical aids; bathroom, kitchen, and bedroom adaptations), and the workplace (specialized wheelchairs, adapted furniture, equipment, building accessibility);
- Adapting equipment to assist in daily living skills (eating, dressing, and hygiene aids), provision of splints, and orthopedic devices;
- Teaching or adapting activities for homemaking, self-care, work and leisure.
- Mobility retraining - such as electric and manual wheelchair training, transferring skills;
- Developing, implementing and monitoring appropriate patient specific rehabilitation plans;
- Advocating on behalf of patients with other agencies (e.g. DVA, Social Services and Housing).
- Providing care management services by:
  - Referring to community agencies, groups, support systems, and outpatient therapy services when appropriate
  - Coordinating services with client, family, and other agencies and caregivers; and Initiating care conferences where indicated.
- Maintaining patient records to ensure legal and data requirements are met.

## 2. General Consultation and Education.

- Acts as a consultant/resource person for the Continuing Care Division staff by:
  - Advising on occupational therapy techniques;
  - Advising on the use of adaptive equipment for mobility and activities of daily living; and
  - Providing in-services to Continuing Care staff.
- Provide information and/or educational sessions on various aspects of rehabilitation, equipment, ADL and resources to Health Unit staff, Home Support Agencies, Continuing Care facilities, Community agencies, and the general public (specific topics may include transfers, lifting, and adaptive equipment);
- Provide information and education in the community to develop knowledge of interventions and resources that: 1) assist people with disabilities modify environmental barriers and 2) promote safety in the home and workplace (community organizations may include, for example: stroke club, Red Cross, Adult Day Care, Municipal Councils, Service Clubs, Industry).

## 3. Liaison and Coordination

- Maintain contact with related groups, agencies, and professionals (including therapists) in the community;
- Liaise with local and referring hospitals;
- Functions as a member of a multi-disciplinary Continuing Care team;
- Assist in the development of literature/handouts describing Community Rehabilitation services.

## 4. Resource Planning and Development

- Assist in the planning for development of required services in the community by:
  - Identifying needs of the defined target population;
  - Maintaining an inventory of existing services; keeping current on new and existing agencies, programs and equipment relevant to the program through phone calls, visits and reading;
  - Sharing the above information with Continuing Care staff and other Health Unit staff;
  - Identifying unmet needs and recommending strategies for addressing these needs.

## 5. Quality Assurance and Evaluation.

- Participate in a community rehabilitation quality assurance program by:
  - Participating in the development of quality assurance standards and measures;
  - Maintaining the data and records required for quality assurance reviews.
- Assist with the evaluation of community rehabilitation services by:
  - Collecting required data;
  - Obtaining consumer assessment of services;
  - Defining goals for interventions and assessing and documenting the outcomes of the interventions;

## 6. Other related duties.

- Maintain required data and report statistics to the accepted standards to ensure program requirements are met;
- Participate on committees, projects, and delegated tasks to assist in the development, management, and evaluation of Continuing Care programs;
- Complete Long Term Care assessments and other Continuing Care documentation as required;
- Other related duties.

## **QUALIFICATIONS:**

### **Education, Training And Experience**

Graduation from a recognized university program in Occupational Therapy. Current licensure in a practicing category with the College of Health and Care Professionals of BC as an Occupational Therapist. Eligible for membership in the Canadian Association of Occupational Therapists (CAOT). Minimum two (2) years' post graduate experience in Occupational Therapy or an equivalent combination of education, training and experience. Community experience preferred.

### **Skills And Abilities**

- Excellent communication, speaking and organizational skills. Able to work independently with minimal supervision. Class 5 driver's license - daily travel required.