



UNION JOB DESCRIPTION

JD1152

JOB TITLE:	Long Term Care Case Manager, Nurse	JOB DESCRIPTION NO.:	80170/N.VI.24000.001
CLASSIFICATION:	Long Term Care Case Manager	GRID/PAY LEVEL:	NL3
COLLECTIVE AGREEMENT:	Nurses Bargaining Association	HSCIS NO.:	24000
UNION:	BCNU	JOB/CLASS CODE:	80170
PROGRAM/DEPARTMENT:	Home and Community Care	BENCHMARKS (If Applicable):	
REPORTING TO:	Manager		
FACILITY/SITE:	VIHA South Island Health Services Delivery Area; VIHA Central Island Health Services Delivery Area; VIHA North Island Health Services Delivery Area		

JOB SUMMARY:

In accordance with the Mission, Vision and Values, and strategic directions of Island Health (Vancouver Island Health Authority) patient & staff safety is a priority and a responsibility shared by everyone at VIHA and as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reporting to the designated manager within Home and Community Care, the Long Term Care Case Manager, Nurse works as a member of an inter-professional health care team, is responsible for assessing, planning, organizing, reviewing and evaluating the care needs of clients and their caregivers/families requiring community based services; fosters and promotes continuity of care and co-operative partnerships by liaising with primary care physicians, long-term care homes, acute care hospitals and other programs/organizations involved in the provision of services; and may work in multiple settings such as Long-Term Care, assisted living, acute care and in the community.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. Performs a variety of functions related to case management and care coordination including:

- Assessing, planning, organizing, and evaluating the service needs and goals for clients and their caregivers/families, including financial assessments.
- Reviewing client care needs and goals by planning, organizing and evaluating changes to the care plan as required.
- Collaborating and consulting with other care services and the inter-professional health care team.
- Conducting regular home visits.
- Arranging home support and other care services, including facilitating hospital discharge or preventing hospital admission.
- Identifying clients at risk and providing appropriate intervention as required.
- Documenting and following up on significant changes in client health status.
- Promoting and facilitating client independence by exploring all care options.
- Acting as a client advocate.

2. Plans, participates and facilitates client care conferences.
3. Provides leadership, fosters partnerships and works co-operatively to achieve client care goals. Resolves most issues and situations independently, referring contentious issues to the Leader/Manager.
4. Fosters continuity of client care by liaising with primary care physicians, long-term care facilities, acute hospitals and other programs/organizations.
5. Establishes eligibility for, and authorizes home support services through home support agencies in accordance with contractual requirements, as needed.
6. Shares information and provides demonstrations and/or guidance on clinical procedures and care techniques to Community Health Workers and others. Provides direction to home health care staff in approved delegation of tasks as required.
7. Acts as a resource by communicating and educating clients, caregivers/families and the community about Home & Community Care services, policies and procedures including presentations to community, professional, and other groups.
8. Utilizes computerized systems to maintain client records, including obtaining and entering client demographics, histories and charts as required, in accordance with policies, procedures and professional practice standards.
9. Contributes to the orientation and training of staff, students, and other health professionals.
10. Participates in quality assurance activities and projects as required. Advises Leader/Manager of opportunities for improved efficiencies, recognizing and reporting poor resource utilization.
11. Contributes to the development of client-centered standards based on best practices.
12. Ensures a safe and healthy working environment by observing and promoting universal precautions and infection control procedures; removing obvious hazards; reporting faulty equipment, accidents, injuries and near misses; and adhering to and enforcing rules regarding safety.
13. Performs other related duties as required

QUALIFICATIONS:

Education, Training And Experience

Registration with BC College of Nurses and Midwives as a practicing RN registrant. Three (3) years recent related experience in gerontology, including two years community health experience; or an equivalent combination of education, training and experience. Valid BC Driver's license.

Skills And Abilities

- Ability to apply nursing process as required and described in BC College of Nurses and Midwives Standards of Practice.
- Ability to demonstrate clinical competence including areas such as chronic disease management, health promotion and illness prevention.
- Ability to work effectively as part of a inter-professional health care team, with other staff, other programs/organizations, and with clients and their caregivers/families.
- Ability to work independently and as a member of a team.
- Ability to resolve conflict, problem-solve and build consensus.
- Ability to utilize sound judgment, good observation and assessment skills, tact and empathy.
- Ability to fact find, seek out information and/or resources.
- Ability to intervene in crisis or difficult situation.
- Ability to demonstrate a working knowledge of applicable legislation.

- Ability to organize and prioritize care needs and delivery of care.
- Ability to maintain a commitment to continuing professional development as required by the employer.
- Ability to foster and promote good public relations.
- Ability to communicate effectively, both verbally and in writing.
- Ability to deal with others effectively.
- Ability to operate related equipment, including computers and software.
- Physically and emotionally able to carry out the duties of the position
- Travel is a requirement of this position and transportation arrangements must meet the operational requirements of the Vancouver Island Health Authority.