



UNION JOB DESCRIPTION

JD1122

JOB TITLE:	MHAS Nurse RN/RPN - Intake	JOB DESCRIPTION NO.:	80185/N.VI.25114.001
CLASSIFICATION:	Nurse - Intake	GRID/PAY LEVEL:	NL3
COLLECTIVE AGREEMENT:	Nurses Bargaining Association	HSCIS NO.:	25114
UNION:	BCNU	JOB/CLASS CODE:	SI: 80185 CINI: 25114
PROGRAM/DEPARTMENT:	Mental Health & Addictions Service (MHAS)	BENCHMARKS (If Applicable):	
REPORTING TO:	Clinical Coordinator/or designate		
FACILITY/SITE:	VIHA-SI (Victoria Detox-Pembroke) VIHA-CI/NI (Duncan, Nanaimo, Parksville, Comox Valley, Campbell River)		

JOB SUMMARY:

In accordance with the Vision, Purpose, and Values, and strategic direction of Island Health (Vancouver Island Health Authority), patient and staff safety is a priority and a responsibility shared by everyone; as such, the requirement to continuously improve quality and safety is inherent in all aspects of this position.

Reports to the Clinical Coordinator or designate. Works within the organization's framework and standards, and a rehabilitation/recovery focused model. As a member of an inter-professional care team, the Mental Health and Addictions Nurse - Intake provides, central intake, advanced nursing and clinical assessments, intervention, treatment, and referral for clients experiencing mental health and alcohol & drug addiction problems and their caregivers/families. Liaises with general practitioner, psychiatrist, in-patient unit, community mental health services, other healthcare providers and agencies to provide services that are continuous in all phases of mental health, alcohol and drug addiction, and concurrent disorders care and support. Travel may be a requirement of this position. Transportation arrangements must meet the operational requirements of the Vancouver Island Health Authority in accordance with the service assignment and may require the use of a personal vehicle.

TYPICAL DUTIES AND RESPONSIBILITIES:

1. As a member of the inter-professional care team, provides advanced nursing assessment, intervention and response services in the community setting by:

- Screening referrals through the intake process to ensure clients meet service mandate;
- Providing mental health and/or substance abuse assessments;
- Ensuring all clients have a client service plan that maximizes rehabilitation and utilizes relevant community supports that are developed in partnership and coordinated with the client and caregiver/family and the inter-professional team;
- Utilizing a variety of treatment modalities for individuals, groups and families;
- Providing medication management, which may include administering medication, monitoring/assessing client's medication regime and response/reactions to medication, providing education to client and/or caregivers/family regarding medication;
- Promoting and facilitating client independence, by modeling, counseling and teaching life skills within a psycho-social rehabilitation model;
- Acting as client advocate;

- Performing the function of coordinating client care;
- Participating in discharge planning;
- Documenting observations, interventions and service outcomes in client records;
- Reviewing and maintaining up to date client records to monitor and evaluate care/treatment outcomes; and
- Maintaining required statistical documentation and health information systems in accordance with VIHA processes and standards.

2. Provides services that are continuous by:

- Collaborating and consulting with other care providers on the inter-professional health care team by providing input and feedback;
- Delivering services at various sites in the community, including private homes;
- Participating in and delivering educational sessions for clients; and
- Developing community support components to service plans that maximize the client's inclusion in the life of the community in collaboration with client, family, and other sources of support for the client.

3. Under the direction of the Coordinator or designate, carries out quality assurance activities and projects, analyzing and acting upon information received through incident reports, evaluations and other data, including collecting and compiling statistical data for research and evaluation purposes and contributing to the development of outcome measures for Mental Health and Addictions Services.

4. Communicates and shares information with community agencies and the public about mental illness and mental health and/or alcohol and drug addiction services, promoting good public relations and facilitating efficient and cooperative relationships.

5. Participates in orientation of practicum students and new staff by collegially sharing information relating to the service assignment area by communicating program policies and procedures, demonstrating techniques and/or providing guidance.

6. Performs other related duties as required.

QUALIFICATIONS:

Education, Training And Experience

Registration with BC College of Nurses and Midwives as a practicing RN registrant or a practicing RPN registrant. Recognized post basic education related to psychiatric nursing and/or mental illness; Two (2) years recent related experience; A significant understanding of mental health and/or alcohol and drug use issues; Knowledge of applicable legislation, such as the Mental Health Act and the Guardianship Act; Knowledge of available programs, their interrelationships, and their function in delivering care in the community to persons with mental illnesses; Knowledge of mental health and/or alcohol and drug use assessments, treatment methodologies, intervention strategies, the change process, and community dynamics; or An equivalent combination of education, training and experience. Valid BC Driver's License.

Skills And Abilities

- Ability to apply nursing process as required and described in BC College of Nurses and Midwives Standards of Nursing Practice.
- Demonstrate competence congruent within the organization's framework and standards, and a rehabilitation/recovery focused model, as a member of an inter-professional care team, the care and treatment of concurrent disorders.
- Communicate effectively, both verbally and in writing.
- Demonstrated interpersonal skills.
- Demonstrated organizational, problem solving and teaching skills.
- Demonstrated judgment, good observation and client assessment skills, tact and empathy.

- Work collaboratively as part of a inter-professional team.
- Promote positive change and independence.
- Prioritize and organize workload.
- Ability to carry out the duties of the position.
- Operate a personal computer with a variety of windows based software.
- Foster good public relations.
- Operate related equipment